



**GSA Administrator**

**FIELD WORK DETERMINATION AUTHORIZING USE OF GOVERNMENT  
PASSENGER CARRIER(S) FOR HOME-TO-WORK TRANSPORTATION  
PURSUANT TO 41 C.F.R. Part 102-5**

**Determination Control No. 110**

The Administrator makes the following determination and approval of use under 41 C.F.R. Part 102-5:

1. The following employees of the General Services Administration (GSA), Federal Acquisition Service, Region 9, are authorized to use Government-owned, -leased, -rented, or -controlled passenger carriers motor vehicles for transportation between their residences and places of GSA employment to conduct field work for this agency:

Amber E. Park, Supply Management Specialist, Osan, Korea  
Darlene L. Parks, Customer Service Director, Port Hueneme, CA

2. The employees listed above perform or involve the performance of field work for GSA. The duties performed require multiple stops within locally accepted commuting areas or travel to remote locations. These activities or duties come within the definition of "field work" as set forth in 41 C.F.R. § 102-5.30. Specifically, Government passenger carrier transportation is necessary between residence and place of GSA employment for the following reasons:

These employees are required to visit customers at various Federal agency sites and other locations for the purpose of promoting GSA products and services to current and potential clients. They provide advice and general assistance, engage in customer outreach programs, and participate in seminars, workshops, and product/services exhibitions. They often have to leave early in the morning to drive to their destinations or event, and in the evening they may not be near a Government facility to return the vehicle. All employees stationed overseas are covered by the Status of Forces Agreement (SOFA).

It is more cost-effective for an employee to use a Government vehicle to travel from his or her residence to that day's business destinations than from a Government facility. Efficiency and productivity will be increased because the employee will not have to travel to one location to pick up a vehicle and then proceed to his or her destination, which may be in the opposite direction from the place at which the vehicle is normally housed. This time savings allows these employees to more effectively interact with their customers in and around their respective territories because a greater number of scheduled and "cold call" visits can be made within a targeted area. Moreover, this savings in travel time ensures sufficient time for employees to set up for events, seminars and workshops within their eight- or nine-hour workdays. For these employees a Government motor vehicle is the only means of transportation since public transportation is not readily available. These circumstances are of a continuing nature. The

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employees named above hold the same responsibilities as the positions previously identified in Field Work Determination Control #93 approved April 15, 2008.

3. Use of Government passenger carriers for home-to-work transportation by the employees will substantially increase the efficiency and economy of GSA under the circumstances described. The use is not for the personal comfort or convenience of the employees, and the transportation is approved only on days when the employees actually perform field work. Employees using a Government passenger carrier for Home to Work transportation must record each trip on a GSA Form 3601 (Monthly Transportation Log) in accordance with 41 C.F.R. § 102-5.120 and GSA Order ADM P 5620.1.

4. This determination and approval is for two years and shall be updated as necessary.

A handwritten signature in blue ink that reads "Martha Johnson". The signature is written in a cursive style and is positioned above a horizontal line.

Martha Johnson  
Administrator

A handwritten date in blue ink that reads "3-20-10". The date is written in a simple, bold style and is positioned above a horizontal line.

Date